



Minutes

Of a Meeting of the Kenora Urban Trails Committee of the City of Kenora Tuesday, June 6, 2017 at 4:00 p.m. Operations Building Board Room

~~~~~

**With** Diane Pelletier, Chair, Judy Underwood, Northwestern Health Unit, Councillor Sharon Smith, Dave Schwartz, Barry Corbett, Erik Skibys

**Staff** Josh Nelson, Tourism Development Officer, Kelly Galbraith, Administrative Assistant

**Regrets** Melissa Shaw, Planning Assistant, Ren Amell, Logan Wright, Steve Mastromatteo, Heather Gushulak

### 1. Call to Order

The meeting was called to order at 4:05pm.

### 2. Declaration of Pecuniary Interests

There were none declared.

### 3. Smoke-Free Trails with guest Nancy Kovall, Tobacco Enforcement Officer from the NWHU

Nancy sent her regrets to the meeting and passed along some information for Judy to propose to the group. The committee was asked if they would be in support of extending the Smoke Free Beaches By-Law to include Smoke Free Urban Trails.

**Moved by Judy Underwood, seconded by Erik Skiby and CARRIED**

That the Kenora Urban Trails Committee recommends supporting the City of Kenora in extending the Smoke Free Beaches By-law (By-Law 84-2015) to make the Kenora urban trails smoke free.

**Discussion:**

The benefits of fire prevention and risk management to the City of Kenora were discussed. There was a conversation on who would be responsible for enforcement. It was thought if this were to fall under the Smoke Free Ontario Act the Health Unit would be responsible for enforcement but if it is written in the by-law then the City of Kenora by-law officers would be responsible for enforcement. Councillor Smith and Judy will follow up for confirmation on this.

**4. Confirmation of Previous Meeting Minutes**

**Moved by Judy Underwood, seconded by Councillor Smith and CARRIED**

That the Minutes of the Kenora Urban Trails Committee meeting held on May 9<sup>th</sup> be confirmed as written and circulated.

**5. Volunteer Hours**

| Volunteer                               | Jan | Feb | Mar | Apr | May  | Jun  | Jul | Aug | Sept | Oct | Nov | Dec |
|-----------------------------------------|-----|-----|-----|-----|------|------|-----|-----|------|-----|-----|-----|
| Barry                                   |     |     |     | 1.5 | 21.5 | 21.5 |     |     |      |     |     |     |
| Councillor Smith                        |     | 1.5 |     | 1.5 | 1.5  | 1.5  |     |     |      |     |     |     |
| Dave                                    |     |     |     |     | 1.5  | 1.5  |     |     |      |     |     |     |
| Diane                                   |     | 1.5 |     | 1.5 | 1.5  | 1.5  |     |     |      |     |     |     |
| Erik                                    |     | 1.5 |     | 1.5 |      | 1.5  |     |     |      |     |     |     |
| Heather                                 |     |     |     |     |      |      |     |     |      |     |     |     |
| Judy                                    |     | 1.5 |     | 1.5 | 1.5  | 1.5  |     |     |      |     |     |     |
| Logan                                   |     | 1.5 |     | 1.5 | 2.5  |      |     |     |      |     |     |     |
| Ren                                     |     |     |     | 1.5 | 3.5  |      |     |     |      |     |     |     |
| Steve                                   |     |     |     |     | 1.5  |      |     |     |      |     |     |     |
| Staff                                   |     |     |     |     |      |      |     |     |      |     |     |     |
| Dwayne                                  |     |     |     | 1.5 | 1.5  |      |     |     |      |     |     |     |
| Heather                                 |     |     |     |     |      |      |     |     |      |     |     |     |
| Josh                                    |     | 1.5 |     | 1.5 | 2.5  | 1.5  |     |     |      |     |     |     |
| Kelly                                   |     | 1.5 |     | 1.5 | 2.5  | 1.5  |     |     |      |     |     |     |
| Melissa                                 |     | 1.5 |     | 1.5 | 1.5  |      |     |     |      |     |     |     |
| Friends of Trails<br>/Bike<br>Committee |     |     |     |     |      |      |     |     |      |     |     |     |

## **6. Bicycle Funding**

The opportunity for funding under the Ontario Municipal Commuter Cycling Program was discussed. Judy has been in contact with Adam Smith, City of Kenora's Special Projects and Research Officer regarding the program. It was noted that Bruce Graham, Risk Management and Prevention Officer will need to be involved in the discussions before any funding and grants are applied for.

### **Moved by Dave Schwartz, seconded by Judy Underwood and CARRIED**

That the Kenora Urban Trails Committee recommends the City of Kenora street sweeping policy expedite street cleaning of critical routes for cyclists and walkers to support active transportation routes.

#### **Discussion:**

Dave addressed the need for more bike racks on municipal property. He also brought forward some concerns that some of the major commuter routes for cyclists and walkers are still in need of street cleaning. Safety concerns were discussed and the group brought forward the above motion.

## **7. Rotary Way Clean-Up Update**

Ren and Steve completed cleanup work on Rotary Trail in May. There are 6 directional signs that have been cleaned up and will need to be re-hung, along with 3 Trillium signs. Graffiti was found on the picnic table at the end of Rotary Trail which Ren will try to clean up.

## **8. Great Lake of the Woods Trail/Trans Canada Trail Update**

Josh has been in touch with Bob at the Path of the Paddle Organization and he is onboard with doing a collaboration to create one large launch event for Path of the Paddle and Trans Canada Trail. Melissa is still waiting to hear if the \$500 funding from Trans Canada Trail has been approved. Josh will organize a meeting with Betty from the Trans Canada Trail Organization, Bob, Judy, Diane, as well as Helena Devins, City of Kenora Special Events Coordinator.

## **9. Canada Games Update**

Work at Garrow Park is underway. Contractors are onsite completing upgrades to the area. The Canada Games run from July 29<sup>th</sup> to August 12<sup>th</sup>, with the rowing events taking place in Kenora at Garrow Park July 31<sup>st</sup> to August 4<sup>th</sup>.

## **10. Communications/Announcements**

- A Message from Minister Eleanor McMahon – Trails Week May 31 & Ontario Trails of Distinction Program (OTD)

The group expressed interest in registering for the OTD Program once it launches. Josh will have one of the summer students research the designation requirements to see if the Kenora Urban Trails meet the requirements, and have them prepare a report for the committee. The Blue Flag Beaches designation was also discussed.

### **Next meeting**

- September 6<sup>th</sup> at 4:00pm.

### **Discussion:**

The committee will be taking a break from meeting monthly during July and August. Regular meetings will resume in September.

### **Adjournment**

- The meeting was adjourned at 5:01 p.m.